

# DELAWARE POLICE ACCREDITATION COMMISSION

## September 14, 2017

The Delaware Police Accreditation Commission met on Thursday, September 14, 10:18 a.m. at the Department of Safety & Homeland Security in the DMV Main Conference Room, 303 Transportation Circle, Dover, DE 19901

The meeting was called to order by Secretary Robert Coupe, Chairman who began the meeting by requesting roll call and member introductions with the following agencies represented:

### **Members in Attendance**

Secretary Robert Coupe, Chairman (Representative, Office of the Governor)

Chief William Bryson, Chairman Delaware Police Chiefs' Council

Colonel Nathaniel McQueen, DSP

Chief John E. Horsman, Chairman Accreditation Committee

Chief Marvin Mailey, Dover PD & Chairman Kent County Chiefs' Organization

Carl F. Luft, Executive Director Delaware League of Local Government

Jeffrey Horvath, Executive Director Delaware Police Chiefs' Council

Christopher Klein, DPA, Department of Safety & Homeland Security

Chief Robert J Tracy, Chief Wilmington Police Department

Jason Asallian, Lt. New Castle County Police Department

Kimberly Chandler, Deputy Secretary, Department of Safety & Homeland Security

Kelli R Burns, Accreditation manager, Middletown Police Department

### **Quorum**

A quorum was established.

### **Review & Approval of Minutes**

Following a review of the last meeting minutes February 2015, Carl Luft made a motion to approve the minutes as presented that was seconded by Chief Bryson, and unanimously approved by voting members in attendance.

Secretary Coupe noted the need for a minor correction changing PM to AM.

### **Secretary Coupe**

The DPAC was created in 2008 by legislation and started slowly. In January 2011 Secretary Schillro and RL Hughes along with Chief Horsman and Kelli Burns really got the ball rolling between January 2011 and February of 2015 but then it came to a screeching halt. Which is why we are here today, to get the ball rolling again.

### **Open Issues**

Chief Horsman: New Castle County City was the first agency accredited in this program. After meeting with Jamie Rogers, he said they were not going to apply to be accredited again. With the changes in staffing, they felt they could not keep the compliance or up to standard. It is unfortunately that they have been out of accreditation for about a year. Secretary Coupe asked if there was a bylaw, that as a Commission we would need to notify them by letter, that there accreditation has expired on this date. We would make this part of our permanent records. Chief Horsman advised he did not think there is a bylaw, but felt it would be the right thing for the Commission to do by sending out a letter to say that an accreditation was expiring. Secretary Coupe advised he will send out a letter for a permanent record and the agency may reach out for help on what they need to do to get back in accreditation. A discussion took place regarding if the agency is displaying any state accreditation and it expires all items related to being accredited must be removed pins, websites and social media. Secretary Coupe and Chris Klein will work together to write a letter to address this issue.

### **New Business**

Capitol Police has been resubmitted to be re-accredited. Chief Callaway is the head assessor and Kelli Burns is here as the Accreditation Manager. Capitol Police is pleased to meet before the Commission for accreditation. Last December and January Capitol Police went through the process of re-accreditation. Brian Calloway with Millsboro Police Department shared his work experience as an assessor. During the assessment he was assisted by Kevin Jones/DATE and Shelley Lambden of Greenwood Police Department. All of the standards, policy review and tour of their facilities were proven to be in compliance. All files were in order and where they needed to be, Mr. Calloway said Kelli Burns did a great job. It was Mr. Calloway and his team's conclusion that Capitol Police be re-accredited.

Chief Horsman discussed the three step process of accreditation: 1. Standard to comply to. 2. Policy that applies to the standard 3. The standard and policy can be proven it was compiled with. There are 101 primary standards with sub standards, there are over 300 bullets of standards to comply too. Chief Horsman thanked Kelli Burns for all of her hard work. Secretary Coupe has

reviewed all of the information and a motion was made and seconded for Capitol Police to be accredited. Chief Horsman recused himself from the vote. Secretary Coupe announced the motion has been carried and congratulated Chief Horsman, Kelli Burns, and Lt Downs. Chief Horsman said this was all done by the accreditation managers and the men and woman of the agency. Chief Horsman also thanked Brian Calloway for all of his hard work with accreditation and for Capitol Police.

## **Standards Review**

Chief Horsman stated that in July and August the Standards were reviewed and we realized the document needs to be updated, some of the verbiage and a few typo errors. Instead of a simple fix, it looks like it will be more detailed. We will have to rewrite some standards and also add some standards. There are five standards we would like to add.

- Training and interaction between people with disabilities
- Standard required for recording of suspects
- Standard of Attorney General, we want to model policy for Line ups and eye witness identification
- Standard of reviewing body cameras and standard for body cameras
- Implicit Bias

In addition Use of Force language needs to be updated, Updated COPT standards and Training really should be included. Looking to update the PFA with weapons surrender, this has been a hot topic. The holding of the suspect needs to be stated if it is 8 hours or more of a suspect being held, we will need to give them food. Also the standard of deployment and reporting of Narcan. These are the first recommended changes, and we will see if we meet regularly these standards will get changed. There are only a few agencies in the state that are accredited Capitol, Greenwood Police, and DATE. A discussion took place on accredited agencies. Secretary Coupe reviewed updating the focused areas discussed, bring together a subcommittee to discuss standards and current COPT standards and Commission standards. The next meeting will take place in November. Secretary Coupe advised to break down the changes in sections and not all at once, and approve a section at a time instead of getting the entire body down and will give the Commission time to get up to speed.

Questions were asked regarding Implicit Bias. There was concern on current vendors and the mandating of a certain Implicit Bias training to be used. A discussion took place about Vendors and Training; all ideas will come to the Commission to be reviewed and to be discussed.

Chief Horsman: It is very hard to get Police to buy into accreditation. We are trying and would like to have a full person to get agencies accredited but with funding and resources as they are it would be hard to do.

### **Restructuring the DPAC Commission**

Secretary Coupe discussed working with Lydia Massey who oversees all Commissions and Councils for the Governor's Office. DSHS reached out to her because the list of members was so extensive and many people are sitting in two seats at two time. After approaching Lydia, she reached out to Senator Ennis and proposed legislation that would remove the President of the Pro Tem, Speaker of the House and Representative from the Office of the Governor to serve the Chair would be taken out, and put in the Secretary of Homeland Security to serve as the Chair. The change would also allow for members to put in a designee to represent them. The legislation was pulled in the end after some discussion with Representative Mitchell, who was the designee for the Speaker of the House. A discussion took place on what members would best serve the Commission and who we should add or subtract as a member. Many of the members that don't show up have an effect the quorum. There were many questions and discussion on members sitting in two seats and also having a designee. Secretary Coupe also recommended if a person serves in two seats the quorum could be possibly adjusted. The following members are recommended to remove as a member. The Chief, New Castle City Police Department. The Executive Director, Delaware Police Chiefs Council, The Chairperson, Accreditation Committee, Delaware Police Chiefs' Council. The Chief of staff, Office of the Governor would be changed to The Secretary of Department of Safety and Homeland Security to serve as the chair. There would be four positions recommended to be removed. Chris Klein discussed making some of the members by virtue of the position. If the position is appointed and changed by the Governor, this would change. There would also be an allowance for designees. Legal counsel recommends when we say designee, it must be from your department or organization.

### **Other Business**

Kelli Burns asked questions regarding who will be taking over records, assessments and files. Secretary Coupe recommended he will work with Capitol Police, Chris Klein and Donna Moran to make the transition of files if they are decided to be moved. Chief Horsman will be arranging a subcommittee meeting. Deputy Principal Assistant Chris Klein will be setting up a November meeting for the DPAC meeting and we will clean up the list of what we recommended for the new committee members.

The meeting adjourned at 11:19 a.m. by Chief Bryson and Chief Horsman

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